Dear Members and Participants of Christ Presbyterian Church,

We are thrilled to introduce you to a valuable tool that will enhance your connection with our church community – the Christ Presbyterian Church Breeze account. If you are an active member or participant in our church and we have your email address on file, you should be receiving an invitation today.

Inside your inbox, please look for an email with the subject line "Create your Christ Presbyterian Church Breeze account." You'll easily spot it as "Breeze" will be prominently displayed in big blue letters at the top.

Your Christ Presbyterian Church Breeze account offers you a range of features, including:

Access to an online church directory
Ability to update your family's contact information

Why use Breeze?

Breeze is an all-in-one system that our dedicated staff, finance team, and communications committee have adopted to streamline church operations. By using Breeze, you also reap the benefits. When you keep your contact details up-to-date, you help our staff maintain accurate records. Plus, managing your online giving becomes effortless, allowing you to track and adjust your regular contributions. You can also access our church directory and calendar directly from your smartphone.

Who can see my info?

With your Christ Presbyterian Church Breeze account, you have complete control over your family's information. However, please note that not everyone can access your full profile. Others will only be able to view basic information, much like a traditional church pictorial directory (e.g., name, contact info, and address). Access to a Breeze profile is reserved for members of our church community.

How can I get an account?

To obtain access to Breeze, you must be a part of our church community. If you're interested in creating your own account, click here. Fill out the online form, and if approved, you'll receive an email to initiate the setup process. For more detailed instructions on using Breeze, please explore our "Breeze Instructions" document below.

FIRST TIME LOGGING IN:

If we have your email address, you will receive an email inviting you to create an account on Breeze.
a. If you don't see the email, please fill out this form, and we will manually add you to the system to enable account creation. Note: Please allow 2-3 business days for us to respond after using the form.
Click on the blue "Create Your Login" button in the email and create a username and password to access your account.
Once your account is successfully created, the Account Created screen will appear with a "Log In" button, and you'll also receive a confirmation email.
Click the "Log In" button, and the Breeze dashboard screen should open.
a. We recommend adding this dashboard page as a bookmark in your browser for easy access.
If it's helpful, below is a space for you to store your login information.
USERNAME: _____
PASSWORD: _____

ALL OTHER TIMES LOGGING IN:

Visit https://cpcusa.breezechms.com and log in using your username and password. You can also find the log-in link on our website under "Access Breeze."

TO ACCESS GIVING HISTORY:

Click the "My Profile" link in the top menu bar.
On the left navigation menu, select "Giving."

TO SEARCH FOR PEOPLE IN OUR CONGREGATION:

For a Quick Search, click on the search icon in the top right and begin typing the name of the person you're looking for. If they are in our system, a dropdown list will appear. Click on the name to view their contact information.
For a People Database search, click on the "People" link in the top menu bar and a list of people will appear. Start typing part of the person's name, and matches will be displayed on the right.

TO EDIT YOUR PROFILE:

Click "More" in the top menu bar and then select the "My Profile" link.
Click on the section header (e.g., Main, Family, etc.) of the item you want to edit.
After updating your information, click "Save" in that section header.
We hope you find your Christ Presbyterian Church Breeze account to be a valuable resource for staying connected and engaged with our church community. If you have any questions or need assistance, please don't hesitate to reach out to us.